
DCSE Policy & Procedures Unit
Policy Update
PPU 03-07-010
July 17, 2003

This PPU is to notify all IV-D staff of a policy and procedural change to the Paternity process. IV-D Staff will be updated with new information as the Policy unit receives it from the Attorney General and the DCSE Management Team. Please SAVE this email for future reference. We will notify IV-D staff when these changes have been updated in both the Paternity desk aid and on OPUM. Please contact the Policy Unit if you have any questions regarding these or any other changes at ***DCSE-POLICYQUESTIONS or (602) 274-7951.**

The Arizona Supreme Court recently adopted new rules relating to the unauthorized practice of law(UPL). The Attorney General has concluded that the current practice surrounding the voluntary acknowledgement of paternity pleading that DCSE files in court on behalf of the parents constitutes the unauthorized practice of law under the amended Rules of the Supreme Court of Arizona, Rule 31.

Effective immediately, please discontinue the use of this practice and using the following documents:

- FCSE0001-P0025 VA Stip Packet (All Documents)**
- FCSE0001-P0036 VA/DNA Packet (All Documents)**
- FGIL0001-F0064 Request For Order Of Paternity**
- FGIL0001-F0069 Stipulation For Blood Tests**
- FGIL0001-F0070 Order Regarding Blood Tests**

The (CS-127) Affidavit Acknowledging Paternity provided through the Hospital Paternity Program, should be used in place of the stipulation to paternity packets. If your office is in need of these forms, please contact the Hospital Paternity Program at P.O. Box 40458, Phoenix, AZ 85067, (602) 274-8303/(800) 485-6908.

Please notify the Policy Unit immediately of any other documents or notices (other than those listed above) which your office has been using for the Voluntary Stipulation process, so we may have them disabled.