
DCSE Policy & Procedures Unit
Policy Update
PPU 04-08-001
August 4, 2004

SUBJECT: Using the Suspend Accrual and Variable Obligation fields

Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

The IV-D PARTNERS should send POLICY inquiries directly to AHoulis@azdes.gov

Using the Suspend Accrual and Variable Obligation fields

Panel Two of DEDN allows a user to suppress the accrual on a debt for a period of time or identify when there is a variable obligation.

Updating the Suspend Accrual fields

Update the DEDN Panel Two Suspend Accrual fields when the debt must be prevented from accruing for a specific period of time as ordered by the court. The system suppresses the accrual in the month of the Begin Date. This action is only valid for current support debts and cannot be for the current month. The Suspend Accrual Begin Dt, End Dt, Review Dt, and Reason fields must all be entered at the same time.

Type in the date that the debt should stop accruing in the Begin Dt field. The date entered must be greater than the current date.

Type in the date that the suspension of the accrual ends in the End Dt field. The date entered must be greater than the Begin Dt.

Type in the date that the suspension of the accrual should be reviewed in the Review Dt field. The date entered in this field creates a F0100 (Review Debt Accrual Suppression) Case Worklist Item with a due date equal to the date entered in this field. Enter a date that allows you time to review the suppression of the accrual of the debt.

Review the Reason that the accrual should be suspended in the Reason field. Press Pf1 to display a Table listing all of the appropriate reason codes.

Updating the Variable Obligation fields

A variable obligation is one where the current support amount is dependent upon outside factors (such as a percentage of income or the Consumer Price Index). Variable current support obligations are not automatically adjusted by the system. The worker must determine the correct amount of the current support obligation.

Type a Y in the Variable Oblig field. This causes the Var Obl field on Panel One of DEDN to also display a Y.

Type the date that the variable obligation is to be reviewed in the Review Dt field. This is a mandatory field when a Y is typed in the Variable Oblig field. The F0101 (Review Debt

Variable Obligation) Case Worklist Item is created with a due date equal to the date entered in this field.