
DCSE Policy & Procedures Unit
Policy Update
PPU 04-08-013
August 11, 2004

SUBJECT: Affidavit Of Direct Support Payments, CAAL Narrative F1010

Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

The IV-D PARTNERS should send POLICY inquiries directly to PGriffin@azdes.gov

Affidavit of Direct Support Payments Procedure

When a signed and notarized **Affidavit of Direct Support Payments (FCSE0001 F0070 001)** form is received from a custodial person, the **F1010 (AFFIDAVIT OF DIRECT PAYMENTS RCVD FROM CP) CAAL** narrative **must** immediately be added to the case by the caseworker that receives the form.

The **F1010 CAAL** narrative is **required** on the case in order to have debts adjusted based on the amount credited on the **Affidavit of Direct Support Payments** form.

The comments on the **CAAL** narrative must state the total amount and time period as stated on the form.