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**DCSE Policy & Procedures Unit**  
**Policy Update**  
**PPU 05-08-006**  
**August 23, 2005**

**Subject: Emancipation Project – Phase One**  
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Please contact the Policy Unit if you have any questions regarding these or any other changes at  
\*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

*The IV-D PARTNERS should send POLICY inquiries directly to PGriffin@azdes.gov*  
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Changes have been made to the CHDE screen that cause the child's emancipation date to be determined by information entered in other fields on the CHDE screen.

**Emancipation Date Field** – This field has been moved from panel one to panel two. Staff can no longer enter a date in this field. The date will be determined by the emancipation laws of the state with the underlying order, the high school graduation date, or the date entered in the Emancipation Override field (this is a new field discussed below).

**State Emancipation** – Enter the FIPS code of the state with the underlying order. When this field is left blank, ATLAS defaults to the Arizona emancipation rules. Press PF1 to display a table listing each state's FIPS code.

**High School Graduation Date** - This field was previously called the HSA Verification Date. Enter the date that the child is expected to graduate from high school.

**Emancipation Override Field** - Enter a date in this field only when there is a court ordered emancipation date, a presumptive termination date, a date of adoption, date of marriage, or date of death for the child.

**Override Reason Field** – You must enter a Reason code when a date is entered in the Emancipation Override field. There are five valid override reasons: ADP (Adoption), DEA (Death), PRE (Presumptive Termination date) and COA (Court Ordered). Press PF1 to display a table listing the valid Override Reasons.

**CO#** - You must enter the court order number when the COA or PRE Override Reason codes are used. Populate the field with the court order number where the court determined the emancipation date of the child.