
DCSE Policy & Procedures Unit
Policy Update
PPU 05-09-003

REVISED-September 9, 2005

******REVISED****SUBJECT: ADDITIONAL NEW HAYDEN CAAL CODES**

Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

The IV-D PARTNERS should send POLICY inquiries directly to PGriffin@azdes.gov

This Policy Update is being sent to inform staff of the new CAAL narratives that have been created and added to the ATLAS CAAL Screen for the HAYDEN cases in order to assist with the reviews occurring in the field offices. Please contact Policy if you have any questions.

Existing HAYDEN CAAL Codes:

M0017 CASE REVIEWED - MEETS HAYDEN CRITERIA

M0018 CASE REVIEWED - DOES NOT MEET HAYDEN CRITERIA

M0019 CS RVWD - MEETS HAYDEN/PARTIALLY ENFORCEABLE OBLIGATION

The following new CAAL codes have been added for HAYDEN AS OF 9/9/2005:

M0021 STOP IWO 07/27/2005 NOT MAILED

The above CAAL narrative will be placed on those cases in the HAYDEN Universe that had a Stop IWO generated per ATLAS, but the document was NOT actually mailed.

NOTE: This CAAL narrative is being added to the affected cases through automation and it will not be available for manual use by staff.

***The numbering has changed from yesterday's PPU.*

M0022 REFER IMMEDIATELY TO AG-HAYDEN

The above CAAL narrative will be placed on a HAYDEN Case at the direction of the attorney as a result of a HAYDEN case review. The first review will be conducted by the caseworker then an attorney will also work with them and determine that the Statute of Limitations (SOL) has not run but will be due very shortly. The purpose of this CAAL narrative is that it will identify to staff that the file needs immediate action for a judgment on the arrears.

M0023 FURTHER ACTION NEEDED-HAYDEN

The CAAL narrative above will be placed on the case at the direction of the attorney when the attorney requires additional research to be performed on the case prior to making a final determination about a case in the HAYDEN Universe.

M0024 HAYDEN NOTICE REMAILED

The CAAL narrative above will be placed on the case when a HAYDEN notice is returned to DCSE but a new forwarding address had been provided by the USPS and then the notice is remailed to the CP.

M0026 HAYDEN NOTICE RETURNED-NO FORWARD

The CAAL narrative above will be placed on the case when a HAYDEN notice is returned to DCSE and there is no forwarding address information available.