
DCSE Policy & Procedures Unit
Policy Update
PPU 06-0-008
DATE: March 22, 2006
SUBJECT: IV-A Interface Change

*Please contact the Policy Unit if you have any questions regarding these or any other changes at
DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

*The IV-D PARTNERS should send POLICY inquiries directly to *DCSE-POLICYQUESTIONS@azdes.gov*

This policy update is to inform staff that the IV-A Interface will no longer create a new case in ATLAS or reopen a closed ATLAS case that was closed with a soft closure code when there is an Absent Parent (AP) deprivation code of DE (Deceased).

The DE deprivation code can be found on the ASPR (AP Select/Request) screen under the column titled "DP CD" (Dependent Child) in AZTECS. IV-A eligibility workers must verify that the AP/NCP is deceased before keying in the DE deprivation code.

If a new case referral received from IV-A with a deprivation code of DE matches an open ATLAS case, the ATLAS case will be updated and the program code changed to CAI.

The CP/PI will not be sent to DCSE to pre-comply on a case where the AP/NCP is deceased.

IV-A will transmit the date of death of the AP/NCP to ATLAS when the deprivation code is DE in the near future. It has not yet been decided if the date of death will directly update the NCDE screen or if it will be written as a CAAL narrative and a worklist item generated.