When a case interfaces from the IV-A with the child's name as "Baby Boy" or "Baby Girl"," staff must review the **Hospital Paternity Program (HPP)** screens to look for a name for the child.

Once the name is found, the following actions will be taken:

1. Update the **Child Demographic (CHDE)** screen with the child, mother's and father's names.

2. The **Case Activity List (CAAL)** screen is to be narrated with the source of the child's name, including the HPP form identification number.

3. Order the birth certificate for the child.

4. Contact HPP to update the **Paternity-Child Case (PACC)** screen.

The **Family Assistance Administration (FAA)** is not required to update a child's name to add that child to TANF. To correct the AZTECS, staff must contact Teresa Coffman at Tcoffman@azdes.gov to request IV-A make the changes.