
DCSE Policy & Procedures Unit
Policy Update
PPU 06-12-002
December 12, 2006

SUBJECT: Multiple Timelines for the National Medical Support Notice (NMSN)

Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 274-7951.

*The IV-D PARTNERS should send POLICY inquiries directly to *DCSE-POLICYQUESTIONS@azdes.gov*

This policy update is being sent to inform staff that ATLAS has been modified to allow the generation and tracking of multiple National Medical Support Notices (NMSN) and their timelines. Multiple timelines may occur when the obligated party has an existing open employer listed on the CP Job Detail List (**CPJL**) or the NCP Job Detail List (**NCJL**) screen and a new employer entry is added.

To check for multiple NMSN's, review the Case Activity List (**CAAL**) screen for the following Document Generation Activity Codes:

- **D1050 – NOTICE TO WITHHOLD FROM NCP FOR HEALTH CARE COVERAGE**
- **D1056 – ADMIN INCOME WITHHOLDING ORDER/MEDICAL – PRIMARY EMLR**
- **D1085 – NOTICE TO WITHHOLD FROM CP FOR HEALTH CARE**

Once a response is received, ATLAS will automatically link that response to the correct employer which the NMSN was originally sent to and stop the timeline.

To manually stop a Medical Support/NMSN timeline, the worker must:

1. Select the correct employer from either the **CPJL** or **NCJL** screen.
2. Enter the **H0109 NMS STARTED IN ERROR / H0209 CP NMS STARTED IN ERROR** or the **H0110 STOP ALL NMS TIMELINES / H0210 STOP ALL CP NMS TIMELINES** case activity code to the **CAAL** screen. The **H0109** and the **H0209** will stop a specific timeline for that employer. The **H0110** and the **H0210** will stop ALL timelines.

There is no manual or automated method for restarting a timeline that has been stopped.