

\*\*\*\*\*  
**DCSE Policy & Procedures Unit**  
**Policy Update**  
**PPU 07-10-001**  
**October 11, 2007**

**SUBJECT: CP/Caretaker Coded "DI" or Receiving SSI**  
\*\*\*\*\*

Please contact the Policy Unit if you have any questions regarding these or any other changes at  
\*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 771-8127.

*The IV-D PARTNERS should send POLICY inquiries directly to [DCSE-POLICYQUESTIONS@azdes.gov](mailto:DCSE-POLICYQUESTIONS@azdes.gov)*  
\*\*\*\*\*

This Policy Update is being sent to rescind PPU 07-09-005 issued on September 11, 2007 and to provide clarification to staff regarding the 827 CTKR OU/SSI CP-CA NON-SANC CLS closure code. The title of this closure code has been changed to **827 CTKR OU NON-SANC CLS**.

Caretaker cases in which the Caretaker has a participation code of either "OU" or "DI" in AZTECS or is receiving SSI/SSD may be closed with the **827 CTKR OU NON-SANC CLS** closure code. If the Caretaker has a participation code of "IN", the case must be worked and cannot be closed unless it meets the criteria of another closure code.

A case cannot be closed with the **827 CTKR OU NON-SANC CLS** closure code if the CP (bio-parent) has a participation code of "DI" in AZTECS or is receiving SSI/SSD. This closure code only applies to Caretaker cases.