
DCSE Policy & Procedures Unit
Policy Update
PPU 08-02-003
February 29, 2008

SUBJECT: Changes to 934, 935, and 936 Closure Code Criteria

**Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 771-8127.**

The IV-D PARTNERS should send POLICY inquiries directly to DCSE-POLICYQUESTIONS@azdes.gov

The closure criteria for the **934 NCP LOCATE UNK-3 YR SUFF INFO**, **935 NCP LOCATE UNK-1 YR INSUFF INFO**, and **936 PATERNITY ONLY-AF UNKNOWN** closure codes are now modified to include the following edits:

- The **I0002 CP WALK-IN TANF COOPERATION AND COMPLIANCE** case activity code must now be on current cash assistance cases for the 934, 935, and 936 closure codes. ATLAS will review the case for all required case activity that must exist within the last 365 days prior to closing the case. This edit does not apply to IV-E Foster Care cases.

The closure criteria for the 934 and 935 closure codes are now modified to include the following payment edits:

- A 934 closure cannot have a posted payment on the ATLAS case within the last 3 years.
- A 935 closure cannot have a posted payment on the ATLAS case within the last year.

Complete closure criteria are found in the Online Policy and Procedure Manual (OPPM) at <http://dcsepc/>, under **CLOSURE**.