## DCSE Policy & Procedures Unit

Policy & Procedures of Policy Update
PPU 08-05-004
May 9, 2008

**SUBJECT: Driver License Status** 

Please contact the Policy Unit if you have any questions regarding these or any other changes at \*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to <a href="mailto:DCSE-POLICYQUESTIONS@azdes.gov">DCSE-POLICYQUESTIONS@azdes.gov</a>

This Policy Update is to notify staff that when driver license information interfaces from the Motor Vehicle Division (MVD) to the NCP LICENSE DETAIL (NCLD) and CP LICENSE DETAIL (CPLD) screens on ATLAS, the "License Status" field automatically defaults to "ACT" (active).

Staff must take an additional step and check the actual MVD database in order to determine the status of the driver license. Staff cannot depend on the NCLD and CPLD screens for accurate driver license status information.

Staff are urged to view this information directly on OPPM and not create a separate personal file. Click on the link <a href="http://dcsepc">http://dcsepc</a>. You will find this Policy Update in Policy Updates 2008.