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**DCSE Policy & Procedures Unit**  
**Policy Update**  
**PPU 09-04-004**  
**DATE: April 21, 2009**  
**SUBJECT: SSD Payments and SUOD**  
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**Please contact the Policy Unit if you have any questions regarding these or any other changes at  
\*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 771-8127.**

**The IV-D PARTNERS should send POLICY inquiries directly to [DCSE-POLICYQUESTIONS@azdes.gov](mailto:DCSE-POLICYQUESTIONS@azdes.gov)**  
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This Policy Update is to inform staff of a new procedure to update ATLAS when the NCP's Social Security Disability (SSD) benefit received by the child is less than the monthly child support amount. This procedure will allow accurate OCSE 157 reporting by having the DEDN monthly accrual match the SUOD monthly ordered amount

When the SSD benefit received by the child for a given month is less than the parent's child support obligation, the parent is obligated to pay the difference unless the court modifies the order to equal the benefit amount being received.

On ATLAS when the benefit amount is less than the monthly support amount:

- The DEDN Monthly Accrual field is adjusted to the difference between the amount of the order and the amount of the benefit.
- The SUOD Child Support Ordered Amount field is modified to match the DEDN adjusted accrual amount. No change is needed for the Child Support Frequency/Status (F/S) code.
- Clearly state on the SUOD Comments field why the dollar amount on the SUOD screen is different than the court order on file.

For example:

The child support court ordered monthly amount is \$400 per month and the SSD benefits to the child is \$300 per month.

The DEDN Monthly Accrual field is adjusted to \$100 per month.

The SUOD Child Support Ordered Amount field is adjusted to \$100.00 per month.

On the Panel Three SUOD Comments field state that the Child Support Ordered Amount field was adjusted from \$400 per month to \$100 per month. Child is receiving SSD directly.

**Staff are urged to view this information directly on OPPM and not create a separate personal file. Click on the link <http://dcsepc>. You will find this Policy Update in Policy Updates 2009.**