
DCSE Policy & Procedures Unit
Policy Update
PPU 09-09-003
September 11, 2009

SUBJECT: Same Payment on the PALC screen and CSENet Transaction

Please contact the Policy Unit if you have any questions regarding these or any other changes at
*DCSE-POLICYQUESTIONS, CSE.POLICY or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to DCSE-POLICYQUESTIONS@azdes.gov

It has come to Policy's attention that on an interstate case, the same payment may be listed on the PALC screen and on the following CSENet transaction in the INTL (Interstate Transaction List) screen:

Function Type: **COL** (Collections)
Action Code: **P** (Provide)
Reason Code: **CITAX TAX INTERCEPT INFO**

If the same payment occurs on both of these screens, DO NOT add a debt adjustment to credit the NCP with the payment; the NCP has already been credited with this payment. If an adjustment is made, the NCP will be credited twice for the same payment and the arrears balance will be inaccurate.

Staff are urged to view this information directly on OPPM and not create a separate personal file. Click on the link <http://dcsepc>. You will find this Policy Update in Policy Updates 2009.