DCSE Policy & Procedure Unit Policy Update PPU: 13-01-004 Date: January 23, 2013 SUBJECT: New DOR STOP Suspense Procedures Please contact the Policy Unit if you have any questions regarding these or any other changes at http://dcsevf04/DCSE/PolicyQuestions_or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to <u>DCSE-POLICYQUESTIONS@azdes.gov</u>

This Policy Update is to inform staff of changes to DOR processing and of new DOR Suspense Tax Overpayment (STOP) procedures.

DCSE now submits one balance for DOR refund offset for the NCP that includes a sum of all balances from all of the NCP's cases that qualify for offset.

New ATLAS screens have been created that display the submitted balances: The State Offset Detail screen (STOD) and the State Offset History screen (STOH). Historical DOR submitted balance information can still be viewed on the Tax Modification History screen (TAMH).

Updated procedures for processing DOR STOP suspended receipts are displayed in OPPM under Debt Management/Processing Suspense Procedures/Suspense Reject Code Procedures/System Assigned Tax Reject Codes

Staff are urged to view this information directly on OPPM and not create a separate personal file. Enter <u>http://dcsepc</u> in your browser to view this Policy Update in Policy Updates 2013.