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DCSE Policy & Procedure Unit
Policy Update
PPU-13-04-001
Date: April 10, 2013
SUBJECT: Tribal TANF Cases

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There are currently five tribal TANF programs in Arizona that utilize the AZTECS system. Tribal TANF applicants are not required to pre-cooperate or cooperate with DCSE and their cases are blocked from interfacing to ATLAS. However, on occasion, cases interface to ATLAS that are later identified as tribal TANF.

When a new CAI case is identified as tribal TANF, do not request the tribal TANF recipient to comply and do not implement a sanction. Send the case to the ATLAS helpdesk for closure under the 04A - IVA ERROR ADMIN CLOSURE, M045 - CLOSURE 04A TRIBAL TANF INTERFACE ERROR closure code.

Tribal TANF cases are identified in AZTECS on the Case Profile (CAP2) screen in the TRIBAL TANF field, and on the Welfare Reform (WERE) screen in the AF WERE EXPT RSN field.

Additional information on tribal TANF cases can be found OPPM:

- Closure, Closure Procedures, 02. Review Case for Appropriate Case Closure Code

- PPU 06-04-003, Update on Tribal TANF Programs, dated April 10, 2006

- PPU 08-10-007, San Carlos Apache Tribal TANF, dated October 31, 2008

Staff are urged to view this information directly on OPPM and not create a separate personal file. Enter http://dcsepc in your browser to view this Policy Update in Policy Updates 2013.