

DCSS Policy & Procedure Unit
Policy Update
PPU: 16-01-001
Date: January 6, 2016
SUBJECT: Parties Reside in Another State

Please contact the Policy Unit if you have any questions regarding these or any other changes at

<http://dcssvf04/DCSS/PolicyQuestions> or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to DCSS-POLICYQUESTIONS@azdes.gov

When the CP and NCP both live in another jurisdiction, the DCSS has limited jurisdiction and is unable to take full enforcement actions on the existing support order. The purpose of this Policy Update is to clarify actions that staff may take when a case review discovers that both parties are no longer in Arizona.

Upon discovering that both parties on an enforcement case are not residing in Arizona, send the **Change in Case Status Notification** (FCSE0001F9704) notice to the CP. The notice informs the CP that full enforcement actions are not available and the DCSS recommends that the CP apply for services in the state where she/he currently resides. Subsequently, the case may be closed only if the CP withdraws from the DCSS' services or applies for IV-D services in the new jurisdiction. When the CP does not respond or apply for services in the other state, the DCSS does not have the authority to close the case and is required under the federal regulations to enforce and keep the case open.