

**DCSS Policy & Procedure Unit
Policy Update
PPU:16-08-001
Date: August 8, 2016
SUBJECT: Witness Signature**

Please contact the Policy Unit if you have any questions regarding these or any other changes at <http://dcssvf04/DCSS/PolicyQuestions> or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to DCSS-POLICYQUESTIONS@azdes.gov

Effective August 6, 2016, the DCSS application for Title IV-D services no longer requires a witnessed signature. Senate Bill 1108, passed in the 2016 legislative session, removed the requirement on all applications for state assistance and services. Please do not reject any applications that do not have a witnessed signature. A new application will be released to accommodate this important change. This change relieves our clients of a regulatory burden that is no longer deemed necessary. The updated CS-167 Request for Title IV-D Child Support Services can be found [here](#).

Staff are urged to view this information directly on The PORT and not create a separate personal file. Enter <http://dcssmadcapprod> in your browser to view this Policy Update in Policy Updates 2016.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.*