DCSS Policy & Procedure Unit
Policy Update
PPU:18-01-004
Date: January 9, 2018
SUBJECT: NEW Closure Code: 938 NCP SSI or SSDI/SSI Concurrent Benefits

Please contact the Policy Unit if you have any questions regarding these or any other changes at (602) 771-8127.
All DCSS staff and IV-D PARTNERS should send POLICY inquiries directly to DCSSPOLICYQUESTIONS@azdes.gov

The Policy Unit is pleased to announce implementation of new closure code 938-NCP SSI OR SSDI/SSI CONCURRENT BENEFITS. This code was created as part of the implementation process for the Flexibility, Efficiency, and Modernization in Child Support Enforcement Programs Final Rule.

Formerly, the 904 closure code was used to close a case when the noncustodial parent (NCP) was receiving Social Security Insurance (SSI) benefits as sole income. The 938 closure code will now be used to close cases when the NCP's sole source of income is from SSI or combined Social Security Disability Insurance/Social Security Insurance (SSDI/SSI) benefits.

Before starting a manual closure using 938, staff must verify that SSI or combined SSDI/SSI benefits are approved by Social Security and are the NCPs only source of income. Cases with SSI benefits in pending status do not qualify for this closure.

Procedures for the 938 Closure can be found here.

Staff are urged to view this information directly on The PORT and not create a separate personal file.
Enter http://dcssmadcapprod in your browser to view this Policy Update in Policy Updates 2017.
*Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail.