

**DCSS Policy & Procedure Unit
Policy Update
PPU:18-10-001**

Date: October 16, 2018

SUBJECT: STIJ (Tax Intercept from Joint Return) Procedures

Please contact the Policy Unit if you have any questions regarding these or any other changes at (602) 771-8127.

All DCSS staff and IV-D PARTNERS should send POLICY inquiries directly to DCSSPOLICYQUESTIONS@azdes.gov

The Policy unit is pleased to announce revisions to the [STIJ-Tax Intercept from Joint Return procedure](#). Effective immediately each region will email their local office Debt team to review and approve as a second reviewer of the Injured Spouse Waiver.

The [Injured Spouse Waiver Checklist](#) has been updated, and the new [Injured Spouse Waiver/Debt Process Desk Aid](#) has been added to the PORT.

Below is an updated list of staff assigned as first reviewers for each region:

East (EVO) - Rigoberta Fabian (backup Jose Rocha)
North (NVO) - Janean Gonzalez (backup Denessa Brown)
North Balance of State (NBOS) – Debra Selby (backup Lori Garrison)
Pima - Michelle Orta (backup Veronica Balandá)
South (SVO) - Stephanie Ross (backup Rosalinda Miranda)

Below are the designated email boxes for second reviewer's at local office Debt teams:

Maricopa East: DCSS-East Debt Team (DCSS-EastDebtTeam@azdes.gov)
Maricopa Central: DCSS-Central Debt Team (DCSS-CentralDebtTeam@azdes.gov)
Maricopa North: DCSS-North Debt Team (DCSS-NorthDebtTeam@azdes.gov)
Maricopa South: DCSS-South Debt Team (DCSS-SouthDebtTeam@azdes.gov)
South Balance Pima: DCSS-Pima Debt Team (DCSS-PimaDebtTeam@azdes.gov)
North Balance: DCSS-Yavapai Debt Team (DCSS-YavapaiDebtTeam@azdes.gov)

The updated STIJ procedure can be found on the PORT in the following location:

Debt/Financial Management>Debt>Suspense>Suspense Procedures>Processing Suspense Procedures>Suspense Reject Code Procedures>03.System Assigned Tax Reject Codes >D. STIJ-Tax Intercept from Joint Return

Staff are urged to view this information directly on The PORT and not create a separate personal file.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail*