

**DCSS Policy & Procedure Unit**

**Policy Update**

**PPU:19-04-001**

**Date: April 1, 2019**

**SUBJECT: Tribal Subject Matter Jurisdiction Policy and Procedures**

Please contact the Policy Unit if you have any questions regarding these or any other changes at (602) 771-8127.

*All DCSS staff and IV-D PARTNERS should send POLICY inquiries directly to [DCSSPOLICYQUESTIONS@azdes.gov](mailto:DCSSPOLICYQUESTIONS@azdes.gov)*

The Policy Unit is pleased to announce the addition of the Tribal Subject Matter Jurisdiction (SMJ) [Policy](#) and [Procedures](#) to the PORT (The PORT>GLOBAL>Tribal SMJ). These policies and procedures replace the Tribal Policy and Procedures and clarify the steps to be taken when Arizona has or does not have SMJ.

Updates to the procedures include:

- The use of administrative remedies before a tribal order is registered;
- A tribal order may be able to be enforced administratively even when AZ does not have SMJ, but it cannot be enforced judicially; and
- Specific closure codes to use when assessing a case with tribal information for closure.

For questions regarding Tribal SMJ, please email [DCSSPOLICYQUESTIONS@azdes.gov](mailto:DCSSPOLICYQUESTIONS@azdes.gov).

*DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.*

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