
DCSS Policy & Procedure Unit

Policy Update

PPU: 20-07-001

Date: July 13, 2020

SUBJECT: The Debt Recalculation Procedure

Please contact the Policy Unit if you have any questions regarding these or any other changes at

<http://dcssvf04/DCSS/PolicyQuestions> or (602) 771-8127.

The IV-D PARTNERS should send POLICY inquiries directly to DCSS-POLICYQUESTIONS@azdes.gov

This Policy and Procedure Update is to inform staff of revisions to procedures in The PORT for cases that are under review for closure. When a case has a Debt Recalculation Utility (DRU) that was completed within 12 months, the case manager may use this DRU to prepare the case for closure. When a DRU was completed more than 12 months ago or there is no DRU on the case, the case manager will request a new DRU be completed for the case.

Link to the new procedure: [Debt Calculation Procedure](#)

File path: DEBT/FINANCIAL MANAGEMENT>DEBT>Debt Essentials>Debt Calculations Procedure